

Whole House Mechanical, LLC

Air Conditioning Check List

- Do not cover unit for the winter. To keep leaves and debris out you can place a board on top of unit with a rock or flowerpot to hold it down. If you use a tarp, only cover top and a few inches down the sides of unit. Condensing units are made for outdoors. Covering will invite mice to live in them and also not allow enough air to circulate causing wire connections to rust. **BE SURE TO TURN BREAKER OFF IF YOU COVER TOP FOR THE WINTER**
- Clean the fins on the outside of the condensing unit with water from a hose when grass or cottonwood collect. Do not use a pressure washer. Make sure the unit is not running when you clean it. Cottonwood will clog the unit so it cannot release the heat removed from the home. This causes a shorter life of your condensing unit and becomes less efficient.
- Change the furnace filter at the beginning of the cooling cycle. Filter should be changed every month if standard 1” throwaway filters are used.
- Switch thermostat from Heat/Off/Cool to Cool.
- Switch the fan control to “Fan on”. Run your cooling system on “Fan on” for a more even temperature in your home. This is especially true if you live in a two- story home. The temperature in the house starts to stratify as soon as the blower stops. Running the blower continually keeps the air mixed. The blower is running on minimal amps. The biggest amp draw is upon startup of the blower. The condensing unit will still cycle off and on if in the cooling mode.